

LTO 101 or Why I love using LabTested online, both as a trial secretary and as a competitor.

- First you create an account with LabTested Online, it's \$10 for 6 months, and if you enter a lot of AKC trials it will probably be \$10 you won't mind spending.
- Once you have created your account and added all your information you now add your dog(s)'s information. This is going to be everything that always needs to go on your entry form. You'll never have to fill out an entry again with the info for AKC-trials. It's populated by LTO.
- Next while you are setting up your account you will add the distance of how far you like to travel for trials. Once you have done that (it's of course tied to your address) **ALL AKC trials within that distance will show up in your list when you log in.** It doesn't matter if the club is accepting LTO entries or not. AND this is extra convenient: ALL PREMIUMS will also be available there, no need to try to find club-websites, emailing trials secretaries and more: the PREMIUM is right there for you.
- Do a lot of AKC trials? You can also set up email notifications for trials you may want to attend. (You can mark clubs whose trials you don't want to miss). 5 days before any of those trials open you will receive an email notification letting you know that the trial is about to open. (Great for small trials that fill quickly) so you can get your entry ready. You will receive a second email 5 days before the trial closes, so you don't miss it in case you need to pull, change your entry, or enter in the last minute.

Entering using LTO

Enter via mail

Click on the trial, click "create entry" pick the dog you are entering, click the classes/days you want to enter. (It is very quick and easy). Choose "enter by mail": Print out the entry form, sign it and stick it in an envelope with your check (and covid waiver if that is required-always check the premium) (Guess what, I love those forms, no need for me to decipher hand-writing-old eyes ya know... and no missing information I have to email you about. It happens more than you think!

Enter via LabTested Online's Online entry system

Once you have filled out the entry click enter "online", pay with your credit card. LabTested will notify the trial secretary about the entry.

This is where it gets good, you can go back in anytime before closing and make changes to your entry. Add runs, cancel runs, change level, cancel entry. LabTested notifies the secretary when someone has made a change to an entry.

Entry by agent

But I don't have a printer/I can't make it to the post office/I'm on vacation and the trial opens next week/the club is not accepting online entries (via LTO)

Fill out your entry: choose "entry by agent", pay with your credit card. LabTested will MAIL the entry and check to the trial secretary. (They are very good at getting the entries to the secretary by opening day.

I hope this helps (also the fees they charge for online entry is compatible to the fees AKC's online system charges. And LabTested's website it far easier to use).